



# Equine Influenza Inquiry

## PRACTICE NOTE No. 1

3 October 2007

### HEARING ADMINISTRATION

1. Details of the public hearings of the Inquiry can be obtained by inquiries of the Executive Officer, Graham Millar, on telephone number 1800 604 604 or from the Inquiry's website at [www.equineinfluenzainquiry.gov.au](http://www.equineinfluenzainquiry.gov.au).
2. Persons may seek leave to appear before the Inquiry to the extent of a person's interests. Leave may be withdrawn or made subject to altered or additional limitations or conditions at any time in the discretion of the Commissioner.
3. Details of evidence to be adduced at the Inquiry will not be published in advance of any hearing and generally will not be opened before it is called.
4. Subject to the control of the Commissioner, Counsel Assisting will determine which witnesses will be called and documents tendered and the order in which they will be called or tendered. Unless a witness' own representative is permitted to lead his or her evidence, Counsel Assisting will lead it.
5. If reasonably possible, the evidence to be led from a witness should be reduced to writing. Any person wishing to have evidence placed before the Inquiry should notify the Inquiry of the names of the witnesses, outlines of their evidence and copies of documents relevant to or forming part of their evidence.
6. Subject to the control of the Commissioner, any witness who is legally represented and who has been examined by Counsel Assisting the Inquiry may next be examined by his own representative and then cross-examined by or on behalf of any person or organisation considered by the Inquiry to have a sufficient interest in doing so. Counsel Assisting the Inquiry may then re-examine. Duplication and repetition are to be avoided.
7. A copy of any document proposed to be put to a witness in cross examination should be provided to Counsel Assisting as soon as possible after a decision is made to use the document for this purpose and prior to its intended use.